# 

Log unto <u>www.onehealthpoints.com</u>



• Click on sign up Sign Up | Login

Sign Up As

- Further click on Health facility
- Fill the displayed field



- Note that:
  - The health **facility name**
  - Health facility address



- Exactly as provided will be part your letterhead
- The email provided will be the mail for resetting of **password**
- The passwords are case sensitive
- Ensure you agree to terms

✓ →aree To Terms And Conditions

Click on Register

Register

Wait to be welcomed into Onehealth!

🕐 Admir	n Page	×			/					
	C' 🕜	0	https:// <b>onehealthpoints.com</b> /onehealth/cl_admin	þ.	• 🗵 🟠 🔍 Search			\ 🗉	9	≡
0	Demonstrationh	•	Onehealth			Search	٩	Ø	Ļ	•
ŵ	Home		Welcome demonstra	ationh						
<b>m</b>	Affiliated Health Facil	ities								
	Manage SMS		Welcome							
=	Finances		Welcome demonstrationh To Your Administrativ	Panel. Please Use "Affiliate	d Facilities" To					
ľ	Edit Your Personnel D	etails								
L	Terms									

### Secure your password!!!

## Set up profiles

- There two profiles:
- Your personal profile
  - Click on drop down opposite your username to create edit personal profile and change password



Demonstration

 Click on Affiliated Health Facilities to edit facility profile and perform other functions due to you

### Set up personal profile







# Set up personal profile

- Click on Add cover photo to upload cover photo
- Click on picture to upload you profile picture
- Make posts, like and dislike posts, Search for friends and other facilities and follow them just as you can be followed NO FOLLOWERS 10

MAKE POST

# **Editing your personal profile**

You can click on edit profile (

EDIT PROFILE

to do this

Edit Your Profile	
	Edit Email: demonstration@gmail.com 
	Edit Mobile Number: e.g 08127027321
CHANGE LOGO	Edit Address: Plot 21, Demonstration Avenue
	Edit Bio:
	SUBMIT QUERY

# Set up Facility profile

• Click on Affiliated Health Facilities to set up & edit facility profile and perform other functions due to

you

Affiliated Health Facilities

• Shift the bar to the right if using android phone to view action at the end and click on *action* 

# ↑⊭	Name	Affiliation 14	Actions			
1	Demonstration	admin				
Click on edit facility profile						



## Set up Facility Profile

- Click on change Logo to upload facility logo. This will be the logo on your letterhead
- Select bank and account number where online transactions and bank deposits of your clients will go to.
- Describe the vision of your facility

	Select Bank Name:	
	ACCESS BANK	*
	Enter Account Number:	÷
CHANGE LOGO	Edit Facility Bio / Description:	

### Set up departments and personnel

• Click on **view sections** 

EDIT FACILITY PROFILE

VIEW SECTIONS

• Select department to proceed. Finish and select another based on services you offer



- Click on Pathology Laboratory services
  - 1 Pathology Laboratory Services
- Click on edit settings
- Check and uncheck box to print results with already made letterhead paper by you or the app created letterhead respectively

VIEW OFFICERS HERE

VIEW SECTIONS

Print Results With Letter Heading

EDIT SETTINGS

 $\checkmark$ 

- Click Lab structure to select mini if you have no pathologist, standard if you have less than one pathologist and maximum if you have pathologists in all four specialties.
- Click Lab to Lab referral to assign discount if any
- Lab doctor commission is the percentage given to referral Drs for transportation of samples to your facility . Minimum is 1%
- If there are write ups you would like to accompany your test results like Clinical significance, relevance, availability of better options or other information to your clients, input the test ID in the provided section, type or copy and paste the information in the space provided. Then submit.
- Save all your editing to make them functional.

Print Lab Results With Letter Heading	
Lab Structure	МАХІМИМ
Lab To Lab Referral Discount	10 %
Lab Doctor Commission Percentage	> 5 %
Edit Test Information	

 All personnel must furnish you with their preferred details below. The can change password later. Username cannot be changed.

Ad	d Personnel Logir	n Info		
Email Address				
Title				
Full Name				
Qualification(s)				
User name				
Password				
SUBMIT QU	ERY			

- VIEW OFFICERS HERE VIEW SECTIONS EDIT SETTINGS Click on view officers Click on actions to add workers. Issue them usernames and passwords. They can change passwords but not usernames. Front Desk Officer kingsley 2 Teller 0 Phlebotomist 3 0 **Dispatch Officer** 0 4
- Click on add new personnel and select an already existing user for those employees already working in other facilities where ONEHEALTH<sup>R</sup> is used. This is not applicable if they are sacked.
- View workers in each capacity anytime and relieve them of such duties anytime. One personnel can work in multiple capacities and in multiple facilities but all personnel actions bear same identity unless changed by him.



• Click on view sections

VIEW OFFICERS HERE

VIEW SECTIONS

EDIT SETTINGS

• Set up on clinical pathology and Radiology (if you offer radiology service) if you are mini or standard and all sections of the laboratory if you selected maximum in Edit settings.

ige	×				
tps://one	ehealthissues.com/onehealth/inde	x/23-demonstration/pathology-la	··· © 잡	Q Search	± III\ ⊡
)em	nonstration				
me >>	Pathology Laboratory Services				
Patho	logy Laboratory Services'	Sections			
GO	BACK				
#	Name		No Of	Sub-Admins	Action
1	Clinical Pathology		N	lo Admin	<b>.</b>
2	Microbiology		N	lo Admin	<b>.</b>
3	Haematology		N	lo Admin	2
4	Histopathology		N	lo Admin	<b>.</b>
-					_
5	Radiology		N	Io Admin	<b>₽</b>

- Select Radiology and clinical pathology if you don't have all as different departments = mini and standard.
- This is because all tests are domiciled in each.
- All tests will move to the pathologist in the chosen sub-specialty and to the Radiologist.



#### **Setup Laboratory services** Add a sub-admin by clicking on the right green icon in any sub-specialty chosen 1 Clinical Pathology No Admin 2+ 2 Microbiology No Admin 2+ 3 Haematology No Admin 2+ 4 Histopathology No Admin 2+ 5 Radiology No Admin

🕒 Dei

🔶 He

**i** 

Fir

Ē

 Click of the name of a sub-specialty to edit tests, add personnel or view personnel and monitor personnel or function as personnel

2MicrobiologyNo Admin3HaematologyNo Admin4HistopathologyNo Admin5RadiologyNo Admin	1	Clinical Pathology	No Admin	<b>*</b>
3HaematologyNo Admin4HistopathologyNo Admin5RadiologyNo Admin	2	Microbiology	No Admin	20
4HistopathologyNo Admin5RadiologyNo Admin	3	Haematology	No Admin	20
5 Radiology No Admin	4	Histopathology	No Admin	20
	5	Radiology	No Admin	<b>*</b>

0

A

di i

---

È

 Click view section here to add personnel or function as personnel or view & monitor personnel

	Demonstration
Welcome demonstration	
Home >> Pathology Laboratory Services >> Clinical Pathology	
	Clinical Pathology
Choose Your Action	
Do You Want To:	
EDIT SETTINGS VIEW SECTIONS	

- Add a personnel by clicking on the right green icon in any personnel chosen
- And view all personnel in a capacity

==					
ľ	Edit Your Personnel Details	GO B	аск		
È	Terms	#	Name	Personnel	Actions
		1	Laboratory Officer 2	Kingsley	
		2	Laboratory Supervisor	0	
	11 Mar	3	Pathologist	0	

A

di.

Ţ

2+

 Click on EDIT SETTINGS to edit tests and add new tests and subtests.

	Demonstration
Welcome demonstration	
Home >> Pathology Laboratory Services >> Clinical Pathology	
	Clinical Pathology
Choose Your Action	
Do You Want To:	
EDIT SETTINGS VIEW SECTIONS	

 Highlight a group of tests, search for the test to edit under that and click on the test name to edit it. Add/delete subtest & add main test



- No two tests can share same test ID
- Test name is as you prefer
- Reference range can be:
- Reference interval or
- Desirable range (>/<)</li>

Edit Test	Under Haematology	>
Edit Test Id: HT901		
Edit Test Name: FBS + ESR + MP		
Edit Sample Required: Peripheral blood in EDTA		
Edit Test Indication: Sepsis, Malaria and others		
Edit Test Cost: 10000		<b>*</b>
Edit Test TurnAround Time:		
Reference Range:		
Enable O Disable		
Range Type:		
🍭 Interval 🛛 🔿 De <del>sh</del> able	Limit	

- Disable reference range & units to write results in words and figures e.g.
  most histopathology tests,
  DNA based Tests, MCB tests,
  blood film etc.
- Ensure you edit cost of test
- Turn the test active to Enable Drs and online clients See & request for it. But when You no longer do the test click *No* on Active?

10080	
Edit Test TurnAround Time:	
Reference Range:	
O Enable 👌 Disable	
Units:	
⊖ Enable	
Control Values:	
● Enable ○ Disable	
Active ?	
Yes No	
SUBMIT QUERY	

• Enable control and it becomes compulsory for your Analytical Officer 2

to run and input control values per patient test. He cannot submit result without inputting control values. This will be visible to Laboratory supervisor and Pathologist and will not show on final result.

 You can disable it for those tests where control is not needed or based on your schedule for controls and it will no longer appear on result fields for the particula test.

	Edit Test Cost: 10000	<b>*</b>
	Edit Test TurnAround Time: 3	
Î	Reference Range:	
	O Enable 🖲 Disable	
n	Units:	
4	O Enable 💿 Disable	
	Control Values:	
	Enable O Disable	
e	Active ?	
	● Yes ○ No	
	SUBMIT QUERY	
Iar		
Ś	CLOS	E
1		

- Click on the add test icon to add any test of your choice not in the app by default.
- Follow previous directives on editing test.

Add Now Test To Heamsteleav

Add New Test To Hachiatology		
Enter Test Id:	Ν	
Enter Test Name:		PREVIOUS
Enter Test Sample:		
Enter Test Indication:		
Enter Test Cost:	÷	
Enter Test Turn Around Time(days):	÷	
Reference Range:		
● Enable  ○ Disable		
Range Type:		
Interval O Desirable Limit		

NEXT

### Set up Laboratory

- FBC may have up to 27 subtests. Create the number you offer
  Interview of the subtest of the subtest
- Click on green/Red icon to add/delete subtest
- Click on number of subtests to view or edit it

Sub Tests Of FBC

Show 10 entries

• Click on subtest to edit it

Choose A	ction
Do You Wafi	t To?
View Sub Tests	Edit Test

t	#	Test Id 1	Test Name 🌐 î 🖗	Sample Required	Indication 14	TA Time(days)	Actions 14
	1035	HT019a	WBC	Venous blood in EDITA	Infection	1	
	1036	HT019C	Lym%	venous blood in EDTA	Infection	1	
	1038	HT019d	Mon%	Venous blood in EDTA	Infection	1	
	1039	HT019b	Neu%	Venous blood in EDTA	Infection	1	
	1040	HT019F	Bas%	venous blood in EDTA	Infection	1	
	1041	HT019E	Eos%	venous blood in EDTA	Infection	1	
	1042	HT019g	Neu#	Venous blood in EDTA	Infection	1	
	1043	HT019h	Lym#	Venous blood in EDTA	Infection	1	
	1044	HT019i	Mon#	Venous blood in EDTA	Infection	1	

Breast mass histology may have up to five subtests pending on mode of report. Result starts at cut ops!

Sub T	ests Of	Breast Mass				
Show 10	entries				Search:	
# ↑.	Test Id 🏦	Test Name	Sample Required	Indication 14	TA Time(days)	Actions 1
1835	OG012a	CLINICAL SUMMARY	Blood	INFECTON	1	
1836	OG012b	PROVISIONAL DIAGNOSIS	Blood	INFECTON	1	
1837	OG012c	MACROSCOPY	Blood	INFECTON	1	
1838	OG012d	MICROSCOPY	Blood	INFECTON	1	
1839	OG012e	DIAGNOSIS	Blood	INFECTON	1	
Showing 1	I to 5 of 5 entri	ies			PREVIOUS 1	NEXT

• Liver function tests (6-8 parameters) may have

Sub Tests Of Liver Function Test (LFT- 6-8Parameters)

subtests

11

#↑*Test ldTest NameSample RequiredIndicationTatime(day)Actionist1065C2298S G O T [AST]serum / plasmaLiver Function Assessment211066C2298S G P T [ALT] (female)serum / plasmaLiver Function Assessment211067C2298ALP [child]serum / plasmaLiver Function Assessment211068C2298Total Bilrubinserum / plasmaLiver Function Assessment211079C2296Incer Billrubinserum / plasmaLiver Function Assessment211070C2297Total Proteinserum / plasmaLiver Function Assessment211071C2298Albuminserum / plasmaLiver Function Assessment211072C2299AlbuminSerum / plasmaLiver Function Assessment211073C2296AlbuminSerum / plasmaLiver Function Assessment211074C2297AlbuminSerum / plasmaLiver Profile111074C2298AlbuminSerum / plasmaLiver Profile111074C2299Alpotatt TATANYERASE (GGT ) FEMALESerumLiver Profile111078C2299ALP(Adult)SerumSerumLiver Function Assessment11							
1065CC229AS G O T [AST]serum / plasmaLiver Function Assessment211066CC229BS G P T [ALT] (female)serum / plasmaLiver Function Assessment211067CC229CALP [child]serum / plasmaLiver Function Assessment211068CC229BTotal Bilirubinserum / plasmaLiver Function Assessment211069CC229EDirect Bilirubinserum / plasmaLiver Function Assessment211070CC229ETotal Proteinserum / plasmaLiver Function Assessment211071CC229EAlbuminserum / plasmaLiver Function Assessment211072CC229EAlbuminserum / plasmaLiver Function Assessment211073CC229EAlbuminSerum / plasmaLiver Function Assessment211074CC229EAlbuminSerum / plasmaLiver Function Assessment211075CAMAA GLUTAMYL TRANSFERASE (GGT ) FEMALESerumLiver Profile111076CC229EALP(Aduth)SerumSerumLiver Function Assessment11	#1	Test Id	Test Name	Sample Required	Indication 14	TA Time(days)	Actions
1066CC2298S G P T [ALT] (female)serum / plasmaLiver Function Assessment211067CC2290ALP [Child]serum / plasmaLiver Function Assessment211068CC2290Total Bilirubinserum / plasmaLiver Function Assessment211069CC2296Direct Bilirubinserum / plasmaLiver Function Assessment211070CC2296Total Proteinserum / plasmaLiver Function Assessment211071CC2296Albuminserum / plasmaLiver Function Assessment211071CC2296Albuminserum / plasmaLiver Function Assessment211072CC2797GAMMA GLUTAMYL TRANSFERASE (GGT ) FEMALESerumLiver Profile111073CC2298ALP (Adult)serumserumLiver Function Assessment11	1065	CC229A	S G O T [AST]	serum / plasma	Liver Function Assessment	2	
1067CC229CALP [Child]serum / plasmaLiver Function Assessment211068CC229DTotal Bilirubinserum / plasmaLiver Function Assessment211069CC229EDirect Bilirubinserum / plasmaLiver Function Assessment211070CC229ETotal Proteinserum / plasmaLiver Function Assessment211071CC229EAlbuminserum / plasmaLiver Function Assessment211142CC77FGAMMA GLUTAMYL TRANSFERASE (GGT ) FEMALESerumLiver Profile111143CC229EALP(Adult)serumserumLiver Function Assessment1	1066	CC229B	S G P T [ALT] (female)	serum / plasma	Liver Funnction Assessment	2	
1068CC229DTotal Bilirubinserum / plasmaLiver Function Assessment211069CC229EDirect Bilirubinserum / plasmaLiver Function Assessment211070CC229FTotal Proteinserum / plasmaLiver Function Assessment211071CC229GAlbuminserum / plasmaLiver Function Assessment211071CC229GGAMMA GLUTAMYL TRANSFERASE (GGT ) FEMALESerumLiver Profile111143CC229FGAMMA GLUTAMYL TRANSFERASE (GGT ) MALESerumLiver Profile111688CC229FALP(Adult)serumserumLiver Function Assessment11	1067	CC229C	ALP [Child]	serum / plasma	Liver Function Assessment	2	
1069CC229EDirect Bilirubinserum / plasmaLiver Function Assessment211070CC229FTotal Proteinserum / plasmaLiver Function Assessment211071CC229GAlbuminserum / plasmaLiver Function Assessment211142CC777GAMMA GLUTAMYL TRANSFERASE (GGT ) FEMALESerumLiver Profile111143CC229FGAMMA GLUTAMYL TRANSFERASE (GGT ) MALESerumLiver Profile111688CC229FALP(Adult)serumLiver Function Assessment11	1068	CC229D	Total Bilirubin	serum / plasma	Liver Function Assessment	2	
1070CC229FTotal Proteinserum / plasmaLiver Function Assessment211071CC229GAlbuminserum / plasmaLiver Function Assessment211142CC777GAMMA GLUTAMYL TRANSFERASE (GGT ) FEMALESerumLiver Profile111143CC229HGAMMA GLUTAMYL TRANSFERASE (GGT ) MALESerumLiver Profile111688CC229HALP(Adult)serumLiver Function Assessment1	1069	CC229E	Direct Bilirubin	serum / plasma	Liver Function Assessment	2	
1071CC229GAlbuminserum / plasmaLiver Function Assessment211142CC777GAMMA GLUTAMYL TRANSFERASE (GGT ) FEMALESerumLiver Profile111143CC229HGAMMA GLUTAMYL TRANSFERASE (GGT ) MALESerumLiver Profile111688CC229iALP(Adult)serumLiver Function Assessment1	1070	CC229F	Total Protein	serum / plasma	Liver Function Assessment	2	
1142CC777GAMMA GLUTAMYL TRANSFERASE (GGT ) FEMALESerumLiver Profile111143CC229HGAMMA GLUTAMYL TRANSFERASE (GGT ) MALESerumLiver Profile111688CC229iALP(Adult)serumLiver Function Assessment11	1071	CC229G	Albumin	serum / plasma	Liver Function Assessment	2	
1143    CC229H    GAMMA GLUTAMYL TRANSFERASE (GGT ) MALE    Serum    Liver Profile    1    1      1688    CC229i    ALP(Adult)    serum    Liver Function Assessment    1    1	1142	CC777	GAMMA GLUTAMYL TRANSFERASE (GGT ) FEMALE	Serum	Liver Profile	1	
1688 CC229i ALP(Adult) serum Liver Function Assessment 1	1143	CC229H	GAMMA GLUTAMYL TRANSFERASE (GGT ) MALE	Serum	Liver Profile	1	
	1688	CC229i	ALP(Adult)	serum	Liver Function Assessment	1	

Showing 1 to 10 of 11 entries

Show 10 entries

NEXT

2

Search:

PREVIOUS

- In the Liver Function Test (LFT) above, children will have ALP child inputted with results and other ALP subtests left blank and also the blank ones are not selected at printing of results to avoid reading awaiting results.
- One can also create new tests as LFT adult male, LFT adult female, LFT child. There are many ways to solving problems.
- You can manipulate the APP to suit you.

 Radiology reports do not need subtests & based on the facility's pattern of report.
 Enter Your Comments For Obstetrics Usscan

	\						
Normal	=	ві	<u>U</u> 9	5 1Ξ	:=	$\mathcal{I}_{\mathbf{x}}$	
Write or co and your fo	ppy and prmat w	l paste yo ill be reta	our format	t for repor	ting for telligen	the first patie	nt
SUBMIT							

### Laboratory personnel functions

- All personnel can set up Personal profiles, make posts, follow and be followed, send messages and get notifications on onehealth and can register as patient of other facilities and be able to access medical care in those facilities.
- They also carry out functions in their facility within their clearance level.

### **Front Desk Officer**

 This personnel initiates patients into the laboratory services by selecting view all registered patients after Registering new patients. Click on a patient's name to initiate the patient. The front desk can also track lab requests to give updates and assess referral Drs


Click on Register new patient. Select yes for patient who have accessed care in a facility using onehealth. The username will be enough. If you choose no, answer the question and fill the details exposed. You must fill the compulsory asterisked ones and submit.



- Click on view all registered View All Registered Patients
- From the registered patients list: Search for patient using name, username etc. as case may be, and click on patient's name to proceed

All Registered Patients



Click Patient To Perform Action.

Show 10 entries

Search:

<b>#</b>	Patient Name	User Name	Registration Number	Gender	Age î 🖗	User Type	Date Registered 1	Registere
1	Miss Chinonso Emmanuel	chinonso	74815	female	20 year(s)	Full Paying	29 Feb 2020 10:03:01pm	demonstrati
2	Mr Nzubechukwu Obiora	test1111	50346	female	29 year(s)	Full Paying	29 Feb 2020 09:57:44pm	demonstrati
3	Mr. Merojah Fagin	fagin	32302	male	40 year(s)	Full Paying	29 Feb 2020 09:54:04pm	demonstrati
4	Mrs Nzubechukwu Obiora	obiora	88356	female	28 year(s)	Full Paying	29 Feb 2020 09:52:54pm	demonstrati
5	Mre Nzubechukwu Aiuia	abiola	30110	female	1 vear(c)	Full Daving	26 Eab 2020 05:06:38pm	demonstrati

Click on patient name to reveal options

female

20 year(s

Initiate Patient

Edit Patient Info

View Patient's Records

- If any patient is registered to your facility online. The bio-data of this patient will automatically update and make services faster. Encourage and assist people to search for your facility & click register icon to register.
- Select Initiate patient & perform referral to select test from another facility if you want to refer the sample to another Lab that does it

Select Tests From This Facility

Perform Referral

Miss Chinonso Emmanuel chinonso

74815

## **Laboratory Receptionist**

• During test selection, **highlight** on the **Class/Department** of test, **search** for it, check the **box** to select as many, highlight and search another class to add tests from those. When you are done click on **proceed**.



Cano

res, proceed

- On proceeding, inform client of the total sum displayed. Proceed if client instructs so or cancel.
- When you cancel, you may uncheck the box to deselect test/s. View and communicate amount per test to client so as to direct the de-selection process.

3		🕆 Luth Lab   recepti	onist X	ζ.											
¢	$\rightarrow$ C $\textcircled{a}$	🛈 🔒 https://or	rehealthissues	.com/onehealth/index/1-luth-lab,	/pathology-laborator	⊌	✿ Q Search			⊻	in e	0	Ξ		
	Luthlab	Pathology					^								
	Home		Receptionist												
6	Affiliated Health Facilities	Sele	Select Required Tests For Admin DNA BASED TESTS HEPATITIS SERVICIOSY TESTS IMMUNCHISTOCHEMISTRY COASILIATION TRACE ELEMENTS, VITAMINS AND MICROMITRIENTS												
Ē	Finances	D													
	Terms		CLINICAL CHEMISTRY HORMONIA ASSAYS & OTHER CHEMISTRES THERAPEUTIC MONITORING AND DRUG OF ABUSE												
		1	TUMOUR MARKERS/CANCER DIAGNOSTICS AUTOMMUNE DIAGNOSTICS ALLERGY DIAGNOSTICS INFECTIOUS DIGEASES HARMATOLOGY												
			/IISCELLANEOU	S GROUP											
/		•	ROCEED	GO BACK											
	1	Sho	w 10 entrie	8					Search reco	ds					
		f?	Test Id	Test Name	î.∳	Cost(₦)↑	TA Time(days) 🗅	No. Of Su	b Tests 📫	Acti	ions				
			HT001	FBC + ESR + MP		10000	3	0							
		2	HT002	Platelet count only		000	3	0							
		2	HT003	WBC count only		5000	3	0							
			LITOOA	Ub anhu		5000	2	0							

 Fill additional information which are optional and proceed

Demonstra	ion Hospital
Pathology Laboratory Services >> Front Desk Officer	
Front De	esk Officer
Enter Additional Patient Information	
< GO BACK	
Note: No Field Is Required. Click The Proceed Button To Continue.	
Height (metres):	Weight (kg):
Fasting?	Present Medications:
O Yes 💿 No	
LMP: dd / mm / yyyy	Sample:
	Venous Blood     Arterial Blood     Capillary Blood       Urine     CSF     Vitreous     Vitreous Fluid

- The success notification appears with initiation code. Click on the code to copy it to your clipboard if you are running a one man facility (it will increase your speed) or copy it out on a paper, noting the case sensitive nature and give to client who may not wish to pay immediately.
- Click ok to finish attend to Another
   Client!
   Successful
   The Tests Have Been Added Successfully. Your initiation code is 9fe4410ec4a2-23-04. Click Initiation Code To Copy.

OK

## Teller

• Click on **collect payment** to collect money

Collect Payment

**Collect Payment For Referrals** 

 Input initiation code if client has it, especially online request paying at facility or search and view from view initiated patients



## Teller

 View initiated patients to display lists and click anywhere on client's column or input initiation code to display total amount, amount paid, balance and you input amount being paid and submit to automatically generate a receipt.



# Teller

 Print the receipt generated and give to client. Clients **registered** with your facility whether online or offline and clients requesting for services **online** will get soft copy of receipts in their **notification box**.

#### INVOICE FOR MEDICAL SERVICES

We Confirm Receipt Of Payment For:

joel



Pathology Number: 1003 Amount Paid: 9,000 Total Cost Of Test(s): 10,000 Balance: 1,000 Initiation Code: a06ac744b7c3-23-03 Mode Of Payment: teller Receipt Number: acb7114348e902e5

. . . .

#### Phlebotomist

- Receives samples, assesses patients' fitness for testing and samples patients.
- Click on **Process sample** to progress and click on the **column** of client to serve
- If satisfied (based on your facility's rejection criteria) with the sample received, collected or assessed check accept or reject if otherwise. You can communicate your observation. Then submit and attend to next client.



#### **Dispatch Officer**



## **Dispatch Officer**

- Click on **Print ready result** to issue out results or **print result for preview** to issue temporary results.
   PRINT READY RESULTS FOR PREVIEW
- You can print all the results once in a page or select results to print.

Show 1	0 entries		Select Test Results To Print Search:							
# ↑♪	Lab Id	Patient Name	Last Data Entry Date	Actions						
1	1003	Ibrahim Chinedu	26 Jun 2019 07:28:46pm							

## **Laboratory Officer 2**

Input Test Values

Upload Result Values For Multiple Patients

- This is the person that generates result, could be the sonographer, radiographer, Medical Laboratory Scientist etc. Result submitted cannot be edited by this officer except by the supervisor!
- Click on Input Test Values to manually type your results and submit.
- Click on client column & Ensure you input control values if enabled by your Admin or you may be unable to submit results!
   #1\* Patient Name
   #1\* Patient Name
   #1\* Patient Name
   \*\* Age
   \*\* Lab Id
   \*\* Data Entered Date
   <

Note: You Can Leave Result Fields Empty If Result is Not Ready Yet.



## Laboratory Officer 2

- Browse for associated pictures and upload
   before you submit.
   Helicobacter pylori antiger Et...
- click on upload Results Values for Multiple Patient to Automatically assign results to patients from the Machine

INPUT TEST VALUES UPLOAD RESULT VALUES FOR MULTIPLE PATIENTS

- This upload is more Technical and may require sending API to us, sharing screen or our sending one of our staff to your facility. This is free to any part of the world.
- Seek for support@onehealthissues.com

#### **Laboratory Supervisor**

- This is someone very experienced in the process of generating results from tests and can easily notice inconsistencies. View Tests Awaiting Verification
- Click on View tests awaiting verification, then clients column, test column, view and edit results, upload and edit pictures by replacing them if need be and submit and verify for result to pass unto the Consultant.

#↑↓	#↑♪ Test Id ↓↑ Test Name ↑ Num							Number Of Sub Tests			Range: <i>(0.000 - 0.000)</i> Unit: Control 1: 5		۰
1	MD001	MD001 BCR-ABL1 transcriptquantitation 0 sub test(s)					)			2 C2 (trq1 2:		•	
	V										Control 3: 2 Test Result: 3 Methodology: CLIA	SUDMIT	1 1 2 1
1 N	liss Chinonso Emma	nuel 2	20 year(s)	female	1	59535aa002	208-29-01	1005	29 Mar 2020			ad Images	
											Show 10 entries	Search:	

#### **Laboratory Supervisor**

Ensure you upload images before you submit.
 You can edit the results. You must submit before you verify.



## **Pathologist or Radiologist**

• Further click on

result awaiting Pathologists

**Comment** or **Previously entered Results** 

to make comments and view

Previous comments with or

without editing them.

View Tests Awaiting Patholgists Comment

View Previously Entered Results

## **Pathologist or Radiologist**

- You can edit results and pictures.
- Ensure you **submit** results
- Upload your signature & submit same

https://onehealthissues.com/onehealth	n/index/23-demonstrati	on/pathology-la •••	🖾 🔍 🤇 Search		± III/
		Enter Patient	s Results		
Note: You Can Leave Result	Fields Empty If Res	ult Is Not Ready Yet.			
Note: Some Test Result Valu	es Have Been Ente	red. Those Entered Ca	an Only Be Edited By Sup	ervisor. Please Ente	er Ready Result
UPLOAD IMAGES					
1. BCR- Control 1:	Control 2	Control 3:	Test Result:	Range:	
ABL1 33	3	3	3	0.000 -	
Transcript	J.	0	0	0.000()	
quantitatio					
2. Platelet Control	Control 2:	Control 3:	Test Result:	Range:	
Count Only 3	3	3	3	0.000 -	
				0.000()	
3. WBC	Control 2:	Control 2:	Test Result:	Range:	
Count Only	Control 2.	Control 5.	Test Result.	0.000 -	
33	3	3	3	0.000()	

## **Pathologist or Radiologist**

- Make comments per test and make overall comment. Comment per test is optional while overall comment is compulsory, though a full stop (.) can mark the result as ready and sent to requesting physician and or client.
- Ensure you **submit** your overall comment.

2. Distalat	Control 1	Control 2	Control 3	Test Result	Range:	Comments:	CO BACK	
Count Only	3	* 3	<b>↓</b> 3	<b>▲</b> 3	0.000 - • 0.000()			
							SVEMIT OLIFEY	

ΓØ

#### • Click on clinical services

🕐 Admin Page	×			
← → ♂ û	🛛 🔒 https://onehealthpoints.co	/onehealth/index/10-demonstraion-hospital/admir 🛛 😶 🔂 🗌 🔾	Search	III\ ⊡ ⊖ ≡
Demonstrationh	Onehea	th	Search	🛛 🌲 📴
Home	Welcome	Demonstraion Hospital Sections	ministrators Panel.	
Manage SMS	Choose You	# Section		
Finances	Do You Wan	2 Clinic Services		
Terms	EDIT FACILI	3 Mortuary		
		4 Wards 5 Pharmacy		
		6 Records		
1		7 Finance CLOSE		

• Click on edit settings



 Click on clinic structure to select the scope of hospital. Mini is for primary and secondary care givers while standard is for Tertiary institutions. Submit

Clinic Structure	MINI
Change Wards Admission Info	

Select Wards

SUBME

Click on edit settings



 Click on change the ward info to set admission fee, days it will span and the days of grace. Patient will be reminded. After this date the App seizes

case note until payment is made.



Clinic Structure

Change Wards Admission Info

- Click on edit settings
- Click on select wards to select wards according to the scope of hospital. SAVE



VIEW SECTIONS

ED SETTINGS

Click on view sections

VIEW SECTIONS

EDIT SETTINGS

• Select the **clinic specialties** available in your facility among the many and set them up.

	Clinic S	Services's Sections		
	GO E	BACK		
	#	Name	No Of Sub-Admins	Actions
(	1	Cardiologyelinic	No Admin	
	2	Nephrology Clinic	No Admin	<b>a</b> +
	3	Gastroenterology Clinic	No Admin	<b>a</b> +
K	4	Dermatology Clinic	No Admin	<b>a</b> +
	5	Rheumatology Clinic	No Admin	<b>a</b> •
	6	Metabolic Clinic	No Admin	<b>a</b> :
	7	Haematology And Blood Transfusion Clinic	No Admin	

Click on view sections

VIEW SECTIONS

EDIT SETTINGS

• For **mini** structure you will see and setup Private Clinic



 Click on the green icon to add as many Sub-Admins as you desire.

Clinic	Services's Sections		
GC	васк		
#	Name	No Of Sub-Admins	Actions
1	Cardiology Clinic	No Admin	
2	Nephrology Clinic	No Admin	2.
3	Gastroenterology Clinic	No Admin	2.
4	Dermatology Clinic	No Admin	2.
5	Rheumatology Clinic	No Admin	2.
6	Metabolic Clinic	No Admin	20
7	Haematology And Blood Transfusion Clinic	No Admin	2.

 Click on your desired clinic specialty to perform personnel functions, view them or add personnel. Sub-admin can also do this.



EDIT SETTINGS

- Click on view sections
- Click on the green icon to add personnel or click on personnel to view them or perform

their functions



VIEW SECTIONS

• These are the functions of records, onehealth will direct further on the task.



#### • Click on **Perform functions**

🍸 Demo	onstraion Hospital   doctor >	<												
	C D C	0	https://onehealthpoints.com	n/onehealth/index/10-der	monstraion-hospital/clinic-	ເ ☆	Q Search		III\ 🗉	9	:			
•	Demonstrationh	÷	Oneheal	th			Search	٩	Ø	<u>۽</u>	•			
Ĥ	Home			Demonstraion Hospital										
æ	Affiliated Health Facilitie	es	Clinic Services >> Pti	vate Clinic >> Doctor	Demono	laionn	oopital							
-	Manage SMS					Doctor								
=	Finances													
ď	Edit Your Personnel Det	ails	Welcome	demonstratior	nh									
2	Terms		Choose A	ction:										
			PERFORM FUN	CTIONS										

• These are your functions, click on any to perform.

**Choose Action:** 

Show	<b>10</b> er	ntries	Search:	Search:			
#	1₽	Option			$e_{\mathrm{A}}$		
1		New Patients					
2		Patients On Appointments Today					
3		Patients Off Appointments					
4		Patients In Ward					
5		View Referrals Or Consults					
Showi	ng 1 to	5 of 5 entries	PREVIOUS	1	NEXT		

 For each action chosen click on the column of the name you want to work on.

↑#	Full Name	1₽	User Name 🏦	Sex 1	Hospital Number	↑₩	Age	1₽	Data Entry Status	1₽
1	FirstName LastName		paitent1	female	3-19		48 year	s	Awaiting	

- You can edit bio-data and or vital signs if need be. Ensure you submit after any change.
- Start a new consultation or display previous consultation to familiarise yourself with the patient

- Registered by records
- Pay registration fee to hospital teller
- Initiated by Records from registered patients who can edit patient information by changing it to full paying, part paying or non-fee paying.
- Pay consultation fee to the hospital teller for full paying and part paying clients
- Nurse takes vital signs
- Dr consults as new patient

- 1. Clients either register online after signing up at <u>www.onehealthpoints.com</u> or get registered by the clinic records at the hospital and given username and password. Password can be changed.
- 2. After registration client pays online or pay registration fee to hospital teller.
- 3. Clients who want to consult a Dr is initiated by Clinic Records from registered patients. The clinic records can edit patient information by changing it to full paying, part paying or non-fee paying.
- 4. Pay consultation fee to the hospital teller for full paying and part paying clients
- 5. Nurse takes vital signs
- 6. Dr consults as new patient
- 7. For previously registered clients Dr consults as on appointment, referral, consult or off appointment.
- 8. Patient can be sent to the ward, Pharmacy, Laboratory, on appointment or mortuary.

9. A hospital owning a laboratory can offer services to others who register with it. For these group the Front desk officer initiates them into testing by selecting tests for them if they've not done so online. Patients from the clinic, will just need to go and pay to the Lab Teller.

 In selecting lab tests and drugs you can use your hospital Lab and Pharmacy or those of other establishments on onehealth.


## Setting up clinical services: Doctor

• Click on patients in the ward to review admitted patients

	Doctor	One He					
			#	Option	1		
Choose Ac	ation:	ices >>Ne	1	View Patients Bio Data			
0110000710			2	View Consultation Records On Admission			
			3	View Previous Consultations			
Show 10 er	ntries		4	Request Lab Tests			
		О ВАСК	5	View Medication Chart/ Request Pharmaceuticals			
# ⊺₽	Option		6	View Vital Signs			
1	New Patients		7	View Patient Reports			
2	Patients On Appointments Today	ients I	8	View Patient Input And Output Chart			
3	Patients Off Appointments	10 entrie	9	View Other Patient Charts			
5	Patients on Appointments	Detient N	10	View Patients Clinical Notes			
4	Patients In Ward	Patient N	11	View Requested Services For Patient	Admiss		
5	View Referrals Or Consults	branim Ch	12	Discharge Patient	26 Jun 20		

Onehealth Issues Global LTD

---- 🖸 🏠 🔍 Search

## Setting up clinical services: Doctor

 Click on view previous consultations to view and make update using the add icon

			Doctor			
GO BAN Previo Show 10	ск ous Consultations entries				Search:	
# ↑.	Dr's Username	↑.	Date	↑.⊫	Time	
1	demonstration		28 Jun 2019		10:40:00pm	
Showing 1	to 1 of 1 entries				PREVIOUS	1 NEXT

### Setting up clinical services: clinic Nurse

#### • Click on perform action

<b>(1)</b>		Μ		🍞 Demonstration   nurse 🛛 🗙	
$\langle \boldsymbol{\leftarrow} \rangle$	C 🛈	()	https://onehealt	nissues.com/onehealth/index/23-demonstration/clinic-service … 皮 🏠 🔍 Search	± II\ ⊡ ⊖ ≡
•	Demonstration -		One	Health Search	Q 🛛 🏚
A	Home			Demonstration	
	Affiliated Health Facilities		Clinic Services >	> Cardiology Clinic >> Nurse	
==	Finances			Nurse	
Ē	Terms				
			Choose Ad	TION:	

## Setting up clinical services: clinic Nurse

Choose Action:



 For each action chosen click on the name you want to work on, input vital signs and submit.

#	Full Name	1₽	User Name î 🌡	Sex 🕦	Hospital Number	î. ∯ Age î.	Data Entry Status	1₽
1	FirstName LastName		paitent1	female	3 19	48 years	Awaiting	
-	-				t Dia ed Deservers (		<b>T</b> (0.0);	
*F	- Pulse Rate (b/min):		*Respirator Ra	te (c/min):	*Blood Pressure (	mmHg):	*Temperature (° C):	

SUBMIT OUERY

#### • Click on **Pharmacy**

* Admin Page ×		m (anala alla fasta d'2) demonstration (alla in an an an an 🖂 🔥	
Demonstration	Onehealth	m/oneneaith/index/23-demonstration/admin ···· ·· ·· ·· ·· ·· ·· ·· ·· ·· ··	Search Q S 11 C C
Home     Affiliated Health Facilities	Welcome de	Demonstration Sections ×	s Panel.
Finances	Choose Your A	# Section	
Terms	Do You Want To	Pathology Laboratory Services     Clinic Services	
	EDIT FACILITY F	3 Wards	
		4 Pharmacy	
N. N. P.		5 Records	
		<ul><li>6 Mortuary</li><li>7 Finance</li></ul>	. All Rights Reserved
A. A.		CLOSE	

• Click on edit settings



 Select standard structure for Tertiary facility and mini for other centres. Submit



- Click on view sections
- VIEW SECTIONS

MANAGE DRUGS STORE

Add sub-admin or click on Pharmacy to

proceed 🕐 Admin Page Σ × <) → 健 ŵ ⊻ II\ ⊡ 0 … ⊠ ☆ Q Search ① A https://onehealthissues.com/onehealth/index/23-demonstration/pharmacy/a Demonstration One Health Home A Demonstration Affiliated Health Facilities Home >> Pharmacy Finances Pharmacy's Sections Terms No Of Sub-Admins # Name Actions 2+ Pharmacy No Admin 1

EDIT SETTINGS

- Clicking on Pharmacy reveals
- Click on Edit setting to set Manage drug store.
   Click on manage drug store to view store &
   Add drugs to drug store or view store activity

logs.	1. Marage Drugs Store
GO BACK	
All Drugs In Store	
No Record To Display	
	4

View Store Activity Logs

VIEW SECTIONS

Choose Action

Do You Want To?

View Store

- After clicking on add drug icon
- Ensure you fill the **fields displayed** and **submit**

÷

Add New Drug	To Main Store			
* Required				
		Dru	ıg Info	
*Class Name:			*Generic Name:	
*Formulation:	K		*Brand Name:	
*Strength:	*Unit Of Strength:		*Unit:	
*Quantity:	*Poison?			*Expiry Date: dd / mm / yyy

- Continue to add limitless number of drugs using the add Icon.
   Click on drug to edit
- From the Main store, delete or move drugs to dispensary as your wish.

<b>A</b> ]	GO BACK	Store			$\succ$				Gammabr		
t↓ #	Generic Name	Brand Name	formulation ♦	Class ↑↓ Name	Main ↑↓ Store ∳ Quantity	Dispensary ↓ Quantity	Poison ∳ Status	Expiry Status	Expiry Date	↑↓ Price♥	↑↓ Actions ≑
1	Paracetamol	Emzor	Tablets	Analgesics	10,000.00	0.00	False	False	2019-10-25	1.00	
iho ¢	wing 1 to 1 of 1 e	entries						Ρ	REVIOUS	1	NEXT

### • Click on a drug's **column** to **edit** it



EDIT SETTINGS

 Click on view section to add personnel, view or perform functions of personnel.

 Click on green icon to add personnel or on personnel to view or perform function

<b>(3)</b>	*			🕐 Admin Page	×					
	ଟ ଜ 	🛈 🖴 ht	ttps://one	nealthissues.com/onehealth/index/23	3-demonstration/pharmacy/p	··· 영 값 Q Search	ı	$\overline{\mathbf{T}}$	III\ 🗊	
0	Demonstration -		Ê	Pharmacy's Personnel						Î
<b>A</b>	Home		GQ	васк						
dh	Affiliated Health Facilities		#	Name			Personnel	Actions		
==	Finances		1	Chief Marmacist			No Personnel		1	
Ē	Terms	20	2	Counselling Pharmacist			No Personnel		<b>*</b>	
			3	Clerical Officer			No Personnel		<b>*</b>	
			4	Teller			No Personnel		<b>*</b>	
			5	Dispensing Pharmacist / Dispatchir	ng Pharmacist		No Personnel		<b>*</b>	
			6	Store Manager			No Personnel		<b>*</b>	
	and the			© 201	19 Copyright (OneHealth Iss	sues Global Limited). All R	ights Reserved			

VIEW SECTIONS

VIEW SECTIONS

EDIT SETTINGS

Click on view section to add personnel, view or perform functions of personnel.

 Mini pharmacy structure has only a personnel doing the job but can be supervised by Sub admin



 In mini pharmacy structure the functions of the Pharmacy Officer include

#### **Your Functions**

GO BACK

#	Option
1	Transcribe / Make Prescription
2	Collect Payments
3	Dispense & Dispatch Drugs
4	View Store Records

## Setting Up Pharmacy: Store Manager

PERFORM FUNCTIONS

- Click on **perform function**
- Choose from these functions



Choose Action:

#	Option
1	View Store Records
2	View Poison Register
3	View And Update Error And Occurence Register
4	View Drug Reactions Register
5	View Clinic Patients Records

### Setting Up Pharmacy: Dispensing Pharmacist / Dispatching Pharmacist

• Log in and perform functions. Onehealth will guide you.



# **Setting Up Pharmacy: Teller**

Click on Collect Payment

COLLECT PAYMENT

- Proceed based on where patient is accessing pharmacy from
   WARD PATIENTS
   CLINIC PATIENTS
- Onehealth will guide you.

### Setting Up Pharmacy: Counselling Pharmacist



### Setting Up Pharmacy: Chief Pharmacist

#### • Functions are as below

1	Perform Counselling Pharmacist's Functions
2	Perform Dispatching And Dispensing Functions
з	View Store Records
4	Perform Store Managers Functions
5	Write Pharmacy Report
6	View Poison Register
7	View And Update Error And Occurence Register
8	View Drug Reactions Register
9	View Antibiotics Pattern
10	View And Create New Registers
11	View Clinic Patients Records

## Setting Up Pharmacy: Chief Pharmacist

 To write Pharmacy Report, click on it and use the add icon. Fill all fields and submit.



### Setting Up Pharmacy: Chief Pharmacist

 To create new register needed but not found in onehealth, click on create new register, fill the parameters and submit.

Add New Pharmacy Regist	er
*: Required *Name:	
*Parameter 1:	Parameter 2:
Parameter 3:	Parameter 4:
Parameter 5:	
SUBMIT	

 Click on wards, view section and choose from the many wards the one you operate. Add sub-admin



• Click on a particular ward, then click on Edit

settings			Male Medical Ward
500005	Choose Your Action		
	Do You Want To:		
	EDIT SETTINGS VIEW SECTIONS		
Click on V	ward settings	1.	Ward Settings
<b>—</b> 1•.	• • • • •		• • •

Edit service charges & Edit admission charges



- Click on Edit service charges
- Use the add icon to add services and charges
- **Name** of service e.g Lumpectomy, C/S, Oxygen etc
- Fixed service e.g Lumpectomy, C/S
- Rate service e.g Oxygen
- For Rate supply the **Price** and the **quantity** that should go for that price. The app will automatically make the calculation.

Add New Ward Service	GO BACK
	*Service Name:
*Service Name:	Service Type:
Service Type:	O Fixed  Rate
*Price:	•Quantay:
SUBMIT QUERY	SUBMIT QUERY



Edit Service Charges

Edit Admission Fee

- Click on edit admission fees
- Set up the amount, days covered and days of



Edit Service Charges

Edit Admission Fee

• Click on View sections



 Click on green icon to add ward nurse/s or click on Nurse to perform personnel functions.



• Click on view patients in ward

VIEW PATIENTS IN WARD

• Click on the **column** of patient's name to serve patient.

Sho	Show 10 entries Search:						
↑#	Patient Name 🗅 🌢	Hospital Numbe	r î⊭	Referring Clinic 14	Doctor`s Name 14	Admission Date 1	Admission Time
1	Ibrahim Chinedu	2-19		nephrology Clinic	demonstration	26 Jun 2019	06:47:50pm

• The panel below will appear. Note the green writing indicating the days remaining of days covered by admission fee and communicate same to patient.

• Click on any of the functions to perform it

Days of			Ibrahim Chinedu's Admission Payment Will Expire 12 Jul 2019			Search	Q	0
Admission	- One He	#	Option					
Payment		1	View Patients Bio Data	1				
remaining	Wards >> Male Medi	2	View Consultation Records On Admission					
		3	View Dr's Current Consultations					
		4	View Medication Chart					
	GO BACK	5	View And Update Vital Signs					
		6	View And Update Patient Input And Output Chart					
	Patients I	7	View And Add Other Charts					
	Show 10 entrie	8	Write And View Previous Reports On Patient			Search		
	1# Patient Na	9	View And Update Patients Clinical Notes	ne	• ↑₩	Admission Date 1	Admissi	on Time
	1 Ibrahim Chi	10	Request Services For Patient	-		26 Jun 2019	06:47:50p	m
	Showing 1 to 1 of	11	View Tests Requested By Doctor			PREVIOUS	1	NEX
	<			- 8				

 Use the add icon to update vital signs and click on particular date to view details of vital signs of that date.

GO BACK All Vital Signs Entered Show 10 entries		Search:	
# ↑ 🏝 Date 🕆 🎼	No. Of Times Vital Signs Was Entered		↑.↓
1 26 Jun 2019	1		
Showing 1 to 1 of 1 entries		PREVIOUS	NEXT

 Use the add icon to update input/output and click on particular date to view details of input /output of that date. This is similar to other



 Use the add icon to update Nurses report. Carefully and intelligently fill the fields. This is what onehealth will base on to generate editable reports during the next update via artificial intelligence.



 To update previous clinical notes or input fresh one, use the add icon, fill the fields and submit.



- Click on view tests requested by Dr
   View Tests Requested By Doctor
- View tests selected on admission or in the ward, view their status and view ready results.

VIEW TESTS SELECTED ON ADMISSION VIEW TESTS SELECTED DURING ADMISSION Selected Tests On Admission Initiation Code: 15291b71f429-26-06 Show 10 entries Search: Result Available? Actions TA Tim # Facility Name Progress Status Sub Dept. 1 Labid Testild Test Name yes BCR-ABL1 transcriptguantitation 9 1 Demonstration Comments Entered Clinical Pathology 1003 MD001 2 Demonstration Comments Entered Clinical Pathology 1003 HT002 Platelet count only 3 yes Comments Entered Clinical Pathology 1003 Ê 3 3 Demonstration HT003 WBC count only yes

## **Setting up Records Department**

#### • Click on Records

🕐 Admin Page 🛛 🗙				
$\left( \boldsymbol{\epsilon}  ight)  ightarrow $ C' $\left( \boldsymbol{\hat{\omega}}  ight)$	🛈 🔒 https://onehealthissues.co	om/onehealth/index/23-demonstration/admin 🛛 🐨 🔽 🕻	Q Search	± III\ ⊡ ⊖ ≡
Demonstration -	Onehealth		Search	🖉 🗭 🏚 🌘
Home     Affiliated Health Facilities	Welcome de	Demonstration Sections	<sup>&lt;</sup> s Panel.	
Finances	Choose Your A	# Section		
Terms	Do You Want To	2 Clinic Services		
	EDIT FACILITY F	3 Wards		
		4 Pharmacy		
		6 Mortuary	. All Rights Reserved	
12		7 Finance		
18		CLOSE		v

### Setting up Records Department ctd

 Click on library and statistics after adding a sub-admin if you wish to add one.

Record GO	rds's Sections		
#	Name	No Of Sub-Admins	Actions
1	Library & Statistics	No Admin	

• Click on view sections to progress



### Setting up Records Department ctd

- Add Record Officers and Fee paying Record Officers as personnel here
- To **function** as the personnel, click on the personnel.

Ê	Library 8	Statistics's Pe	ersonnel			
GO B.	АСК					
#	Name			Personnel	Action	5
1	Record Of	ficer		No Personnel		
2	Fee Payin	g Record Officer		No Personnel		2+
### Setting up Records Department-Record Officer

• Record Officer will click on

PERFORM FUNCTIONS

• Click on the **clinic** of designation or choice to

work on

GO BACK						
All Clini	All Clinics in This Facility					
Show All en	ntries Search:					
# ↑₽	Clinic Name					
1	cardiology Clinic					
2	nephrology Clinic					
3	gastroenterology Clinic					
4	dermatology Clinic					
5	rheumatology Clinic					

### Setting up Records Department-Record Officer ctd

• Click on the **displayed functions** to perform them. Feel free to view records and generate statistical data



Record Officer

### Setting up Records Department- Fee paying Record Officer

- This officer is in-charge of insurance, non fee payment and part-payments
- Click on PERFORM FUNCTIONS choose Fee Paying Record Officer Input codes GO BACK to pre-set Choose Action: Registration Input New Codes 1 Codes for 2 View And Update Codes this service 3 Mail Selected Codes

### Setting up Records Department- Fee paying Record Officer ctd

- Fill the field and insure to indicate if code is for a part or non fee paying
- Indicate if the **name and code must** match to permit registering this patient. **Submit**.



# Setting up Records Department- Fee paying Record Officer ctd

 Click on view and update codes then used and unused codes to edit and manage codes.



### Setting up Records Department- Fee paying Record Officer ctd

 Selected codes like used and unused, codes not performing well can be mailed to insurance or other firms via email by clicking on mail selected codes.



### **Setting up Finance Department**

### • Click on Finance to proceed

🕐 Admin Page 🛛 🗙			
← → C' ŵ	(i) A https://onehealthissues.c	m/onehealth/index/23-demonstration/admin 🛛 🐨 😭 🤇	Q. Search <u>⊥</u> III\ ① Θ Ξ
Demonstration +	Onehealth		Search Q 🗭 📌 🗭
Home     Affiliated Health Facilities	Welcome de	Demonstration Sections ×	s Panel.
Finances	Choose Your A	# Section	
Terms	Do You Want To	1 Pathology Laboratory Services	
		2 Clinic Services	
	EDIT FACILITY F	3 Wards	
		4 Pharmacy	
		5 Records	
		6 Martuary	. All Rights Reserved
		7 Finance	
1 P			
		CLOSE	

### Setting up Finance Department ctd

VIEW SECTIONS

EDIT SETTINGS

- Click on View Sections
- Add sub-admin and or click on lgr section



 Add Finance officer or click on Finance officer to perform functions



### Setting up Finance Department – Finance Officer

 This officer collates and writes financial reports. Click on **Perform actions** to proceed

Finance >> Igr Section >> Finance Officer

Finance Officer

Demonstration

Welcome demonstration

PERFORM ACTIONS

### Setting up Finance Department – Finance Officer ctd

- Click on your designated or chosen section to view finances and make reports view Payments In:
- Click on hospital Teller to view



Hospital Teller

### Setting up Finance Department – Finance Officer ctd

Clicking on any of will display details of

Payment, including payments as made in



>	
	PART PAYING

FULL PAYING

NONE PAYING

### **Setting up Mortuary**

### • Click on Mortuary to proceed

😤 Admin Page 🛛 🗙				
← → ♂ ଢ	i 🔒 https://onehealthissues.com/c	nehealth/index/23-demonstration/admin 🛛 🐨 😒 😭	Q Search	± III\ ⊡ Θ ≡
Demonstration -	Onehealth		Search	Q 🗭 🎤 🗎
Home     Affiliated Health Facilities	Welcome de	Demonstration Sections	× s Panel.	
Finances	Choose Your A	Section	-	
Terms	Do You Want To	Pathology Laboratory Services Clinic Services	-	
	EDIT FACILITY F	Wards	-	
	4	Pharmacy		
	5	Records		
	6	Matuary	. All Rights Reserved	
11 -	7	Finance	-	
1 Person				
		CLOSE		~

### Setting up Mortuary ctd

VIEW SECTIONS

EDIT SETTINGS

- Click on view sections
- Add sub-admin and or click on





# Setting up Mortuary ctd

**WEW SECTIONS** 

EDIT SETTINGS

- Click on view sections to proceed
- Add personnel or click on **personnel** to perform function.



• Click on the outlined functions to perform any

**Records Officer** 

Welcome demonstration

Choose Action:

1	Register Body
2	Manage Services
3	Request For Services
4	Edit Previous External Unlinked Registrations
5	View And Edit Previous Registrations
6	Print Death Certificates

- Click on **Register body** to recruit new body into care.
- Click on **internal body** for bodies from the ward and **external body** for those from outside.  $\frac{1}{2} = \frac{1}{\text{Register Internal Body}}$
- When clicked on external body, click on linked facility for bodies using onehealth and unlinked for those not yet connected.

Unlinked Facilities

Linked Facilities

If you click on unlinked facility, fill the body's bio-data.



• Click on **manage services** to **add** or manage the fixed and rate **services** of the mortuary.

Choose A	Action: Register Body	Mortuary Services			
2	Manage Service				$\setminus$
3	Request For Services	Show 10 entries			Search:
4	Edit Previous External Unlinked Registrations	# 🏦 Service Name	<u>↑</u>	Service Type	↑
5	View And Edit Previous Registrations	1 Embalment		Fixed	30000
		Showing 1 to 1 of 1 entries			PREVIOUS 1 NEXT
		<			V

Pay Now

Pay Later

Click on request for services to select services for a body. Click on the column to select services. You can also view previous services. Click on pay now to collect the money due for services or pay later for hospital teller to collect the money. This is according to your facility policies. Note that payment details will always be traceable to You.

			4	# Servic	e Name	🍃 Qu	antity Requested	Person	nel Username	Amount Pa	d Balance	Date Re	quested T	ime Req	ues
			1	After 7	days daily mainte	nance fee 10		demons	tration	0	10000	2 Aug 201	19 1:	2:17:23am	
Choose A	action:	Show	GO BACK	dy To	Request	Service	e	c	Choos Do You Reques View Previ	e Act Want To st Service	tion o? es	Search:			
1	Pergister Body	`# I	Mortuary N	lumber	First Name	Last Nam	e Status	↑₩	Date Of Reg	gistration 1	Time Of De	eathî≱	Date Rec	eived I	Referrir
-		1 2	2-19		Solomon	Ahmed	External Unlink	ed Body	1 Aug 2019 0	5:14:28pm (	08/01/2019	6:13 PM	2019-07-30	ו כ	Konga Ko
2	Manage Services	Chou	uing 1 to 1 of												
3	Request For Services	500	ving I to I of	# 🏌	Service Nam	ie				<b>↑</b> ↓	Service	Туре		↑₩	Price
5	Request for betwees			1	Embalment						Fixed				30000
4	Edit Previous External Unlinked	Regi	strations	2	1st 7 days mair	ntenance fee	¥				Fixed				5000
5	View And Edit Previous Registr	ations	S	3	After 7 days da	ily maintenan	ce fee				Rate				1000

 Click on edit previously unlinked registration click on body's column and edit the field to edit bio-data on unlinked bodies as information are available.



Onehealth Issues Global LTD

 Click on view and edit previous registration to view and edit other registered bodies. Note that most fields are not editable for medicolegal reasons.



### Setting up Mortuary –

 Click on print Death certificate to issue one if already authorised by the Pathologist

P

Choose Action:

**OneHealth Issues Global Limited** 

Certificate No. dd867aa215a0



Demonstration

State : Abia, Nigeria Date : 2 Aug 2019 02:07:23am Address : Plot 21, Demonstration Avenue

#### **Death Certificate**

This Is To Certify Solomon Ahmed Of Aged 2 Days Whose Death Occured On 08/01/2019 6:13 PM. She Was Until Death Managed By At Home With Hospital Number None. The Body Was Received On 2019-07-30 With Autopsy Done. The Primary Cause Of Death Is: Hypovolaemic Shock And Secondary Cause Of Death Perforated Duodenal Ulcer.

Witnessed My Hand This Day 2 Aug 2019 02:07:23am

Gbega Okimbaloye FWACP, FMCpath



1Register Body2Manage Services3Request For Services4Edit Previous External Unlinked Registrations5View And Edit Previous Registrations6Image Print Death Certificates

For Demonstration

**OneHealth Issues Global Limited** 

support@onehealthissues.com

# Setting up Mortuary – Teller

 Click on clear outstanding payments & mark services paid for as paid and issue receipt as

generated. OneHealth Issues Global Limited Demonstration State : Abia, Nigeria Welcome demonstration Date : 2 Aug 2019 12:47:53am Address : Plot 21, Demonstration Avenue Choose Action: INVOICE FOR MEDICAL SERVICES We Confirm Receipt Of Payment For: Clear Outstanding Payments 1 Solomon Ahmed Amount Paid: 10,000.00 Balance: 0 Mortuary Number: 2-19 Mode Of Payment: teller Receipt Number: 99f20af7e396 All Oustanding Bills For Demonstration OneHealth Issues Global Limited Show 10 entries support@o althissues com 🎽 Personnel Username 🛛 Patient Name Amount Owed Date 🗍 🖢 Time 🥼 Reason Actio demonstration Solomon Ahmed 10000 2 Aug 2019 12:17:23am Request For After 7 days daily maintenance fee Service 1 2 demonstration Solomon Ahmed 5000 2 Aug 2019 12:16:48am Request For 1st 7 days maintenance fee Service

### Setting up Mortuary – Mortician

- Click on perform functions. 
   PERFORM FUNCTIONS
- Then click on the column of body to be serviced



### Setting up Mortuary – Mortician ctd

 Click on Daily maintenance to verify or view previously verified daily maintenance on this



### Setting up Mortuary – Mortician ctd

- Click on request autopsy to send request to the pathologist
- Click on discharge

### body for burial to sent

Body for final rites.



### Setting up Mortuary – Histopathologist

- Click on perform functions
  - IONS PERFORM FUNCTIONS
- Click on the body's column & click on input autopsy findings to fill the form ensuring compulsory fields and or request death certificate to permit issuance of

	tcab	h c	ortific	oto	# Mortuary Number	First Name	Last Name	Status î 🌡	Date Of Regist	ration T	ime Of Death† 🏼	Date Received	Referrir
	ueat	ΠC	ertint	ale.	1 2-19	Solomon	Ahmed	External Unlinked Body	y 1 Aug 2019 06:14	28pm 08	3/01/2019 6:13 PM	2019-07-30	Konga Ko
ortua	ry >> Mortuary	Cho	oose Actio	n To Be Per	formed On Solomo	n Ahmed		Organ Weights					
		#	Option	topsy Finding	15			Brain: 20				Heart: 30	
	GO BACK	2	Request	Death Certifi	cate			Rt. Lung: 40			$\checkmark$	Lt. Lun 10	g:
Al	l Registe					CLOSE		Bodv I enath:				l iver:	
Sho	w 10 entries						-						
#	Mortuary Numb	er Fi	irst Name	Last Name	Status ↑.	Date Of Re	egistration	Time Of Death	Date Received	Referrir			
1	2-19	So	olomon	Ahmed	External Unlinked Body	1 Aug 2019 (	06:14:28pm	08/01/2019 6:13 PM	2019-07-30	Konga Ko			

### Setting up Mortuary – Histopathologist's autopsy form format

### Bio-data is carried over

Race

Email

**Date Of Registration** 

**Hospital Name** 

29/03/2020

Nationality State Of Origin Religion Occupation Mobile No Address Name Of Next Of Kin father Address Of Next Of Kin Mobile No Of Next Of Kin 0 Username Of Next Of Kin **Relationship Of Next Of Kin** Time Of Death 08/01/2019 6:13 PM Clinic Name **Doctors Name** Konga Koko

#### Input Autopsy Findings

Firstname	Solomon
Lastname	Ahmed
Dob	2019-07-29
Age	2
Age Unit	days
Sex	female

1 Aug 2019 06:14:28pm

### Setting up Mortuary – Histopathologist's autopsy form format ctd

 Organ weight are recorded and cause of death stated

Organ Weights	
Brain:	Heart:
20	30
Rt. Lung:	Lt. Lung:
40	10
Body Length:	Liver:
55	2000
Spleen:	Lt Kidney:
9	12
Rt Kidney:	Others:
13	nil
Pathological Anatomical Summary:	Primary Cause Of Death:
All Bad	Hypovolaemic shock
Secondary Cause Of Death:	External Description:
Perforated duodenal Ulcer	Cool

### Setting up Mortuary – Histopathologist's autopsy form format

• Findings on **internal organs** and **clinical notes** are documented

#### **Examination of Internal Organs**

Tongue, Pharynx, Tonsils and Glands: of Internal Organs		
Thyroid: of Internal Organs		
Heart, Pericardium and Great Vessels: of Internal Organs		
Liver and Gall Bladder: of Internal Organs		
Pancreas: of Internal Organs		
Kidneys, Ureters and Bladder: of Internal Organs		
Cranial cavity/Brain: of Internal Organs		

Clinical Notes:

of Internal Organs

### Setting up Mortuary – Histopathologist's autopsy form format

Consent and Identification of body by

Details of consent and identification of body are entered.
 Salient pictures are uploaded. Assistants and other Drs

present are noted.

Name: Nobert Brown	Addres Ikotur
Relationship: Son	
Other Doctors: Karaka, Forbid	
	SUBMIT QUERY
mages	
Browse No files selected.	UPLOAD IMAGES SELECTED
ew Previously Uploaded Images	

### Setting up Mortuary – Histopathologist

 During the first request for death certificate you will be requested to upload your signature and this can be changed.



### Setting up Mortuary – Histopathologist's Death Certificate format

 Death certificate can be printed by you or Record officer.



Demonstration

State : Abia, Nigeria Date : 2 Aug 2019 02:07:23am Address : Plot 21, Demonstration Avenue OneHealth Issues Global Limited

Certificate No. dd867aa215a0

**Death Certificate** 

This Is To Certify Solomon Ahmed Of Aged 2 Days Whose Death Occured On 08/01/2019 6:13 PM. She Was Until Death Managed By At Home With Hospital Number None. The Body Was Received On 2019-07-30 With Autopsy Done. The Primary Cause Of Death Is: Hypovolaemic Shock And Secondary Cause Of Death Perforated Duodenal Ulcer.

Witnessed My Hand This Day 2 Aug 2019 02:07:23am

Gbega Okimbaloye FWACP, FMCpath



For Demonstration

#### **OneHealth Issues Global Limited**

support@onehealthissues.com

# **Online payments and finances**

 Click on Finances to view online payment history & make withdrawals.



# **Other features on all platforms**

 You can read and send messages in real time, check notifications, log out, search for, view, follow and unfollow other users of Onehealth and go back to Home page. Obey copyright Laws.



### Patients' side of the app/ Instructions to patients

Sign Up As

- Log unto <u>www.onehealthpoints.com</u>
- Click on **sign up** Sign Up | Login
- Further click on patient
- Fill the displayed field
- Click on Register after agreeing
- to **terms**.


- The email provided will be the mail for resetting of password
- The passwords are case sensitive
- Ensure you agree **to terms** → ☑ Agree To Terms And Conditions

- Wait to be Welcomed into Onehealth!
- Update information about yourself

۲ ۲	Admir	n Page	×				Lun (7		
(	-)→	C D		🛿 https://onehealthpoints.com/onehealth/cl_admin 🛛 🐨 🕑 😭 🗌 🔍 Sea	rch		III\ 🗉	0	=
	0	Demonstration	/-	Onehealth	Search	٩	Ø	¢.	•
	f	Home		Welcome demonstration					
	ŵ	Affiliated Health Faci	lities						
	Ø	Edit Your Patient Information		Welcome					
	L.	Terms		Welcome demonstration To Your Administrative Panel. Please Use "Affiliated Facilities" To Access Other Features.	3				
		and the second s	A DESCRIPTION OF THE OWNER OWNER OF THE OWNER OWNER OF THE OWNER						

### Secure your password!!!

• Click on **drop down** adjacent your username to create, edit personal profile and change password



	Click	on you	r profile to <b>S</b>	et up perso	nal pr <del>ofile</del>		Demonstration			
						YF	P Your Profile			
) Onehe	alth	×								
∋ →	C 🕜	🛛 🔒 https://	onehealthpoints.com/onehea	alth/demonstration	⊠ ☆	Q Search		hits.	▣	0
	Demonstration	-	Onehealth			Search		۹ 🔗	۴	•
ΥP	Your Profile		<u> </u>							
СР	Change Your Passw	vord	Add Cover Photo							
۸	Home									
dia	Affiliated Health Fac	cilities								
Ø	Edit Your Patient Information			0						
2 	Terms									
				PI	ease Add A Picture To Help Users Ident	ify Your Page				
					demonstratio	n				
					EDIT PROFILE					
				POSTS NO POS	FOLLOWERS NO FOLLOWE	Following O				

- Click on Add cover photo to upload cover photo
   Add Cover Photo
- Click on picture to upload you profile picture
- Make posts, like and dislike posts, Search for friends and other facilities and follow them just as you can be followed NO FOLLOWERS 10

MAKE POST

 You can read and send messages in real time, check notifications, log out, search for, view, follow and unfollow other users of Onehealth and go back to Home page. Obey copyright Laws.



Check notifications box for your Laboratory

results, receipts and others.



• Search for facilities your choice, register, click on name of facility, click on desired service, select services online and pay online, bank or at facility



## Patients' side of the app/ Instructions to patients ctd SELECT TESTS CARRY OUT TRANSACTION

• Click on **desired service**, fill your **Bio-data** submit & **proceed** to **select services** online and pay online, bank or at facility



 During test selection, highlight on the Class/Department of test, search for it, check the box to select as many, highlight and search another class to add tests from those. When you are done click on proceed.

Test1demo -	GO BACK	PROCEED								
A Home	lect Re	quired Tests								
Affiliated Health Facilities	CLINICAL PAT	HOLOGY MICROBIOLOGY HAEMATOLOGY HISTOPATHOLOGY	RADIOLO	GY						
Terms DN/ BASED TEST: HEPATITIS SEROLOGY TESTS IMMUNOHISTOCHEMISTRY COAGULATION TRACE ELEMENTS, VITAMINS & D M CRONUTRIENTS										
I	CLINICAL CHEMISTRY HORMONAL ASSAYS & OTHER CHEMISTRIES THERAPEUTIC MONITORING AND DRUG OF ABUSE TUMOUR MARKERS/ CANCER DIAGNOSTICS AUTOIMMUNE DIAGNOSTICS ALLERGY DIAGNOSTICS INFECTIOUS DISEASES HAEMATOLOGY MISCELLANEOUS GROUP Show 10 entries Search:									
T T	Test Id	Test Name	Cost(₦)	TA Time(days)	No. Of Sub Testŝ	Actions				
	MD001	BCR-ABL1 transcriptquantitation	20000	9	0					
	MD002	Tyrosine Kinase Domain TKDmutation Analysis	35000	15	0					
	MD003	PML: RARA transcriptquantitation	20000	8	0					
	D004	JAK2 V617F mutation	20000	8	0					



- On proceeding, note the total sum displayed.
   Proceed if you can afford so or cancel.
- When you cancel, you may uncheck the box to deselect test/s. Note the amount per test which can guide the de-selection process.

Test1demo 🔹	60 BMOX PROCEED				
Home	Select Required Tests				
Affiliated Health Facilities Terms	CLINICAL PATHOLOGY MICROBIOLOGY HAEMATOLOGY HISTO	IPATHOLOGY RADIOLO	SY		
	DMA BASED TEXTS HEPATITIS SEROLOGY TESTS IMMUNOHISTOCH Clinical Chemistry Hormonal Assays & other Chemistries Tumour Markers/ Cancer Diagnostics Autoimmune Diagnostic Miscellaneous group Show 10 entries	EMISTRY COAGULATION THERAPEUTIC MONITORING S ALLERGY DIAGNOSTI	I TRACE ELEMENT AND DRUG OF ABUSE INFECTIOUS DR	S, VITAMINS AND MICRON SEASES HAEMATOLD Search:	JTRIENTS 3Y
	Test Id Test Name	î.⊫ Cost(₩)	TA Time(days)	No. Of Sub Tests	Actions
	MD001 BCR-ABL1 transcriptquantitation	20000	9	0	
B	MD002 Tyrosine Kinase Domain TKDmutation Analysis	35000	15	0	
1	MD003 PML: RARA transcriptquantitation	20000	8	0	
A a se	MD004 JAK2 V617F mutation	20000	8	0	

- The success notification appears with initiation code. Click on the code to copy it to your clipboard or copy it out on a paper, noting the case sensitive nature and may be needed at the facility and during payment.
- Click **ok** to finish and go to **transactions**

#### Successful

The Tests Have Been Added Successfully. Your initiation code is 9fe44 Oec4a2-23-04. Click Initiation Code To Copy.

OK

- Click on transactions, input initiation code or recover it, proceed to pay, confirm that you want to proceed to payment. Note & save Healthcare facility address
- Choose how to pay and click on option and pay.



 Choose online payment, click on it and pay with card or bank on Paystack platform



 Choose pay in Health facility by clicking on it and follow the instructions displayed.

#### Pay In Health Facility

GO BACK

Choose Payment Method
Note: Once Payment Is Completed Please Go To The Facility For Collection Of Sample.
Facility Address: Plot 21, Demonstration Avenue. Please Save It.
ONLINE PAYMENT
PAY IN HEALTH FACILITY

Note: To Pay In Health Facility, Copy Down Your Initiation Code And Proceed To The Health Facility Located At *Plot 21*, *Demonstration Avenue*. Ask For The Teller And Give Him Your Initiation Code And Complete Payment.

## Healthcare facilities that use Onehealth

- You can sign up as Hospital to use all features of the app
- Pharmacy to use the Pharmacy section
- Laboratory to use the Pathology Laboratory services section
- Mortuary to use the mortuary section of the app
- Health check clinic to use the clinic services
- In all patients can locate and transact with all as entities.

## **Updates on Onehealth**

 It is and will continue to be regularly updated to meet the ever evolving needs of patients and their caregivers.

## Feel free to contact us:

- <a>support@onehealthpoints.com</a>
- info@onehealthpoints.com
- 09021793333
- 07010519000